February 23, 2022

Pupil Services

Department Updates

Presented by:
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Audit Identified Areas for Continued Improvement

Culture
RTI
Screening
Data and Progress Monitoring
IEP Development
Personnel
1. Capacity Building
Culture and IEP Development
September 2021 - Present

- District CST Meeting
  - October 11th

- Professional Handbook for Staff
  - Accepted via Board Resolution on October 18th

- Collaboration between Building Administrators and Department Supervisors
  - Minimum of bi-weekly meetings with CST

- Parent Meetings
  - SEPAC – Pupil Services Introduction – October 7th
  - Susan Miller – Assistant Director of the Robinowitz Education Center – Dyslexia Presentation – November 16th
September 2021 - Present

- Comprehensive PD with Dr. Petino – October 22nd
  - Writing present levels for IEPs
- Clear Guidelines for Out of District Placements
- Vertical Articulation across schools/grade levels
  - Pre-K to Kindergarten
  - Grade 5 to Middle School
  - Grade 8 to High School
- Creation of internal program guide for IEP planning and placement
Future Initiatives

- Professional Development
  - Decision Making for IEP Teams
  - IEP Process for Administrators
  - Dyslexia and IEPs

- District CST Meeting
  - February 24th
  - March 17th

- Continued collaboration between Building Administrators and Department Supervisors
  - Continue Bi-Weekly Meetings with CST
  - Support scheduling for the 2022-2023 school year

- Special Education Teacher Needs Assessment Survey
  - Professional Development Needs
  - Program Training and Implementation
2. Systemic Approach

Collaboration with EC&I:
General Education Initiatives
(I&RS, RTI, PD, Data/Progress Monitoring)
IEP Development
EC&I COLLABORATION
September 2021-Present
I&RS and RTI

- EC&I department has reviewed and revamped district-wide procedural manuals for I&RS and RTI
- RTI Intervention Supports PD was provided to elementary curriculum support teachers on October 11th
- Pupil Services is attending weekly meetings with EC&I and participates on district Gifted and Talented/K-5 ELA Core Instructional Materials Adoption Committees
**EC&I COLLABORATION**

**Future Initiatives**

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**I&RS**
- Continued training and supports regarding processes/procedures and effective interventions/strategies

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**RTI**
- (SLD) Scientifically based interventions in lieu of discrepancy formula - 2023
- Partnership with MSU - training on MTSS as related to related services
<table>
<thead>
<tr>
<th>Professional Development</th>
<th>Data/Progress Monitoring</th>
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<tr>
<td>9/2/21- (K–12) Self Care for Educators</td>
<td>Review of Renaissance Learning</td>
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<td>9/2/21- (K–12) SEL</td>
<td>DLM</td>
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<td>10/11/21-(K–12) Departmental overview: Processes &amp; Procedures</td>
<td>All Progress reports completed PreK–12</td>
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<td>(PreK–3) Annual Dyslexia Training</td>
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<td>(4–5) Transition to Acadience Learning</td>
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Continued participation in EC&I committees and weekly department meetings
Increased PD regarding data driven decision making
3. Personnel
September 2021 - Present

- Reconfigured Child Study Teams/Related Service Providers to improve distribution of cases.
- Actively searching for certificated BCBA
- Working with building principals to determine paraprofessional needs
- Supporting building administrators in hiring staff
Future Initiatives

- As part of the budget development process:
  - Assess building staffing needs
  - Post positions in early Spring to identify and recruit top candidates
4. Compensatory Education
September 2021 - Present

Process

- Eligible students were identified utilizing multiple measures
- Case Managers contacted parents/guardians of eligible students, providing an individualized plan
  - Included data of evidenced learning loss
  - Related Services (if applicable)
  - Targeted Goals related to student’s IEPs
  - Projected Program Details
5. Moving Forward
Continuing quarterly newsletter
Standardizing initiatives, programs, and interventions in all schools
Increasing instructional capacity within the area of multi-sensory reading
Planning and implementing the Extended School Year program
Collaborating with the Transportation Department for summer and fall bussing
Partnering with EC&I to continue intervention initiatives as well as professional development opportunities for staff
Partnering with MSU for expanded professional development and tutoring opportunities
Summer assessments and evaluations
6. Final Words
Key Elements for Future Success

- Established a solid team with both child study team and special education instructional background
- Developed a clear communication plan with all stakeholders, including a quarterly newsletter
- Restructured department to include building administrators as direct supervisors of CST, while working with department supervisors to build capacity
The areas identified in the Special Education Audit require continued collaboration with many departments.

The Department of Pupil Services will continue to work collaboratively with all departments in an effort to address the audit. We will continue to: build capacity, provide effective professional development, and recruit staff members – all in an effort to ensure that the needs of all students are met.