

Centennial School District

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COMMITTEE/BOARD AGENDA ITEM

TO: Board of School Directors

DATE: October 14, 2022

RE: 2023-24 Budget Development Calendar

I support the following request:

Office/Department	Business Office
Item Attached	Budget Calendar
Description:	Adopts the 2023-24 budget development calendar as per the attached. Calendar includes two budget workshops as approved by the Board.
Cost	N/A
Funds Allocated in Department Budget Account	N/A
Budget Transfer Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Cabinet Discussion	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Solicitor Review for Contract/Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
Anticipated Approval Date	October 25, 2022
Other information:	

Please contact me with any questions or comments regarding this information.

Centennial School District

Act 1 Timeline for 2023-2024 Budget Process

Date/Deadline	Description	Law Section
September 30, 2022 <i>(annual deadline)</i>	Department of Education deadline to notify school districts of applicable base index or adjusted index; and of PDE version of timeline for budget process.	Section 313(1)
December 15, 2022 - tax certification deadline <i>(annual deadline)</i>	School district deadline to certify to PDE the total amount of 20201 tax credits claimed by school district residents based on the school district tax rate. Certification is accomplished by filing Sterling Act Tax Credit Data.	Sections 503(b)(2); 324(2)
December 15 2022	Centennial School District - Budget Work Session I	
December 31, 2022 - Homestead notice <i>(annual deadline - 60 days prior to March 1 homestead application deadline)</i>	School district deadline to notify by first class mail owner of each parcel of residential property - which can be limited to owners not currently approved or whose approval is due to expire - stating that the owner must submit a completed application to county assessment office to qualify for homestead exclusion.	Section 341(b)
January 24, 2023 <i>(110 days prior to primary election)</i>	School district adopts the Opt Out Resolution pursuant to Section 311 (d)(1) stating the District will not raise the rate of any tax by more than index (Accelerated Budget Opt Out Resolution).	Sections 311(c); 311(d)(1)
January 31, 2023 <i>(and within 5 days after opt out resolution adoption)</i>	School district deadline to submit to PDE copy of opt out resolution and related proposed tax rate increase, if applicable.	Section 311(d)(2)(iii)
February 7, 2023	Centennial School District - Budget Work Session II	
February 10, 2023 <i>(and within 10 days after PDE receipt of opt out resolution)</i>	Department of Education deadline to notify school districts that adopted opt out resolution whether the proposed tax rates are equal to or less than index.	Section 311(d)(4)
March 1, 2023 - Homestead Application <i>(annual deadline)</i>	Homeowner deadline to file homestead application (and, if applicable, farmstead application) with county assessment office.	Sections 341(c), (e), (i)
April 15, 2023 <i>(annual deadline)</i>	Secretary of Budget certifies total amount of slot money revenue in Property Tax Relief Fund and Property Tax Relief Reserve Fund and total amount available for distribution.	Sections 503(a)(1), (e)
April 20, 2023 <i>(annual deadline)</i>	Secretary of Budget notifies PDE whether it is authorized to provide school districts with slot money allocations.	Sections 503(d)
April 25, 2023 - Proposed Final Budget	School district to adopt Proposed Final Budget (Resolution Authorizing Proposed Final Budget Display and Advertising .	Section 687(a)(1) (school code)
May 1, 2023 <i>(annual deadline)</i>	Assessor provides each school district with a certified report with information on homestead and farmstead properties, as provided in 53 Pa CS §8584(i).	Sections 505(a)(4)
May 16, 2023 - primary election <i>(fourth Tuesday in April for Presidential election year; otherwise, third Tuesday in May)</i>	Primary election. If school district budget requires tax rate increase in excess of index and approved exceptions, county election officials place referendum question on the ballot pursuant to school district request.	Section 333(c)(3)
May 23, 2023 - Budget public display <i>(at least 20 days prior to final budget adoption)</i>	School district deadline to make Proposed Final Budget on form PDE-2028 available for public inspection (public display).	Section 312(c); School Code Section 687(a)(2)(i)
June 3, 2023 <i>(at least 10 days prior to final budget adoption)</i>	School district deadline to publish notice of intent to adopt Final Budget (Final Budget Notice).	Section 312(c)
June 13, 2023 - Final Budget <i>(annual deadline, the final budget must be adopted no later than the last day of the fiscal year)</i>	School district to adopt Final Budget , resolution implementing homestead/farmstead exclusion and annual tax levy.	Sections 312(a), 321(d), 342, 505(a)(4), Section 687 (school code)
June 30, 2023 <i>(annual deadline)</i>	School district deadline to furnish tax collector with tax duplicate.	