



Waiver of high school graduation credits

Policy and Procedure 2418 (Waiver of High School Graduation Credits) and Policy and Procedure 2410 (High School Graduation Requirements) provide an avenue for a limited number of credits to be waived based on specific circumstances of individual students. Waiver requests can be initiated once registration is completed in the spring prior to a student's senior year. Waivers may be considered prior to senior registration up until 7 days prior to senior graduation. Students and families are encouraged to connect with their school counselor in considering their options.

There are four areas for waiver requests:

- Total credits adjusted due to transfer from another high school
- Washington state history and government requirement
- Physical education requirement
- Special circumstances credit waiver

Special circumstances credit waiver

Up to two elective credits may be waived for individual student hardship and special circumstances. For students in the class of 2020 & 2021 who were on-track for graduation prior to COVID, up to two additional credits may be waived due to hardship and special circumstances during COVID-19 through a state Board of Education emergency waiver. In all cases, students must demonstrate successful postsecondary preparation aligned to their high school and beyond plan. Credits waived are limited to courses impacted by COVID-19.

Link to [Graduation Credit Waiver Form – Class of 2021](#) Form 2410F-3

Waiver process

1. The parent or eligible student obtains the Waiver Form 2410F-3 from the school counseling office to initiate the request.
2. Once the form has been filled out and returned to the school counselor, the principal shall investigate the request for waiver of graduation requirements.
3. The principal shall make a written determination based upon appropriate data and upon conclusion of the investigation. Final approval or denial will be indicated on the waiver form.
4. Once completed, the student and/or parent will be notified and the waiver form will be retained in the student's cumulative file.
5. The parent or eligible student shall be notified that an appeal to the decision on waiver requests may be made in writing to the superintendent.