DOUGLAS COUNTY SCHOOL SYSTEM  
P.O. Box 1077, Douglasville, Georgia 30133  
Mr. Trent North, Superintendent  
770-651-2378

VACANCY NOTICE

High School Content Specialist  
Internal Applicants Only

POSTING DATE: June 8, 2023

CLOSING DATE: June 17, 2023 (or until filled)

POSITION TITLE: High School Content Specialist - Math

PRIMARY FUNCTION: Outside of the regular work day/work calendar: To provide content and instructional support in high school curriculum ensuring that the most effective instructional resources are provided to support the written curriculum, and promoting the use of effective teaching strategies

COMPENSATION: $3000 Supplement

REQUIREMENTS:

- Teacher should have at least 3 years teaching experience
- TKES Summative evaluations should be Level 3 or Level 4
- Teacher should be recognized as a teacher leader
- Teacher should be currently teaching content area and have a high level of knowledge about the standards.
- Teacher will be responsible for evaluating and creating curriculum documents which include curriculum maps, pacing guides, and Quarterly Assessments.
- Teacher may be utilized to conduct Professional Learning.

Certification/License: Eligible for Georgia Teacher Certification in content area.

Physical Activities: Routine physical activities that are required to fulfill job responsibilities.

Proficient Skills: Deep understanding of the relationships among content area knowledge, pedagogy, professional learning, and school improvement.

ESSENTIAL DUTIES:

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<td>1.</td>
<td>Demonstrates regular and punctual attendance.</td>
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<td>2.</td>
<td>Collaborate with teachers to develop unit lesson plans and common assessments.</td>
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<td>3.</td>
<td>Collaborate with teachers to implement standards-based classrooms to include but not limited to the following: a common framework, language of the standards, performance tasks, analyzing student work, planning for differentiated instruction, implementation of best practice strategies, teacher/student rubrics, and development of performance tasks that reflect higher order thinking skills.</td>
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5. Participate in co-teaching and provides feedback on lessons.
6. Develop job-embedded professional learning and collaboration opportunities in conjunction with the district instructional staff and school principals that result in educators’ use of research-based instructional strategies.
7. Participate with teacher teams (grade level, subject area, etc.) to further develop a collaborative approach to teaching and learning.
8. Keeps informed about current trends and practices in curriculum through professional reading, participation in local, state, and national meetings; and maintaining contact with instructional personnel of similar position and responsibilities in the state.
   a. Maintains active membership in professional organizations.
   b. Attends and facilitates selected professional meetings and conferences on regional, state, and national levels.
   c. Reads a variety of professional literature regularly, and shares information with system and school staffs.
9. Performs other duties as assigned

APPLICATION PROCEDURES:

**Current Employees:** A letter of interest, resume and a list of three references with address and phone numbers.

Deadline date to receive application materials is **June 17, 2023** at 5:00 p.m.

Email application materials to: Human.Resources@dcssga.org.

The Douglas County School System does not discriminate on the basis of race, gender, color, age, religion, national origin, or disability in its employment procedure.